



# CORPORATE POLICY FOR SUPPLIERS AND CONTRACTOR



Company Policy Version 1.0

November 2020

## 1. INTRODUCTION

Our suppliers and contractors are an essential pillar of the Company. Therefore, we want to continue being an attractive partner for them by maintaining long-term relationships based on trust and conduct that is always responsible and ethical.

We promote and encourage the sustainability of our supply chain, thus contributing to our goal of creating value for the evolution of humanity through products developed by people who think about the welfare of the planet.

## 2. OBJECTIVE

The objective of this policy is to define the principles for the sustainable development of inputs and the service supply chain in order to build long-term alliances based on adding value to our processes and products while encouraging our stakeholders to adopt sustainable practices so as to incorporate them into Molymet's management systems.

## 3. SCOPE

This Policy applies to all suppliers and contractors dealing with Molymet. For a better understanding of this policy, we have defined as suppliers and contractors as any natural or legal person that provides a service and/or sells materials, supplies and goods to the company by means of a written agreement. For the purposes of this policy, contractors and consultants shall be considered as suppliers.

## 4. OUR PRINCIPLES:

### 1. Business integrity

Adopt internal control measures to prevent the commission of crimes such as money laundering, corruption, financing of terrorism, and bribery of public and private officials while maintaining open communication and/or reporting channels that are reliable and confidential so that our suppliers and/or contractors can report breaches of policies, general rules or similar.

### 2. Equal opportunities

Offer equal opportunities to companies that wish to maintain commercial relations with us through objective, confidential evaluation processes with continuous feedback and performance analysis.

### 3. Responsible business practices

Carry out a comprehensive analysis of the products offered and/or services provided by our partners, jointly evaluating their cost, quality, response time, adaptation capacity, benefits, guarantees, commitment to ethics, commitment to sustainable development, and in general, to consider all those elements that allow us to respect and value their differences in an equitable and global manner.

In addition, we are committed to maintaining fair and equitable treatment with all our suppliers and contractors without distinction, complying with the payment conditions agreed in the framework of current legislation and to make the necessary arrangements for an adequate invoicing process.

### 4. Human Rights

Ensure respect for human rights and dignity, demonstrating their inclusion and applicability to all processes involved in the supply chain as well as with suppliers and contractors.

To reject child labor, forced labor, slavery, discrimination, abuse and any conduct that undermines the welfare and protection of individuals throughout our entire supply chain.

## 5. Quality

Seek out and encourage the highest quality standards in the products and services purchased or contracted from suppliers and contractors, motivating and committing them to the sustainable development of their companies and the constant improvement of their activity areas.

## 6. Health and Safety

Promote high health and safety standards for suppliers and contractors and encourage the incorporation of products and/or services that have sustainable commitments and/or specifications.

## 7. Active communication

Keep suppliers and contractors constantly informed considering their expectations, needs and interests through a friendly and transparent dialogue that ensures quality in the treatment and delivery of true, relevant, complete, clear and useful information.

## 8. Conflict of interest

Ensure compliance with internal policies, standards and regulations on managing conflicts of interest.

## 9. Confidentiality and Intellectual Property

Ensure confidentiality and protect private information resulting from relationships with suppliers and contractors. We are also committed to respecting their intellectual property and to promoting, ensuring and reinforcing respect for our own intellectual property.

## 10. Value Creation

Encourage current suppliers and contractors to pursue operations focusing on sustainability and to support joint initiatives for training and development and evaluating performance on an ongoing basis.

In addition, we are committed to promoting initiatives that help foster small and medium enterprises and to hiring local suppliers and contractors. “Local” means those whose operational centers are near our subsidiaries.

## 11. Environmental responsibility

Promote initiatives that enable the assessment of traceability and adequacy of the environmental practices that our suppliers and contractors follow to create a culture of prevention in the face of environmental incidents.

## 5. POLICY ISSUANCE AND FORMALIZATION

The policy will be published on the corporate intranet and on the company's website. A corporate email will be sent out for each update indicating the relevant changes.



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JOHN GRAELL M.

CEO

